

MEETING OF MAYOR AND COUNCIL  
MINUTES – APRIL 15, 2020  
7:00 PM

- \* MEETING CALLED TO ORDER – SALUTE TO THE FLAG - MOMENT OF SILENCE  
Mayor Slavicek called the meeting to order at 7:05 P.M. All Pledged Allegiance to the Flag. A moment of silence was observed for the victims of Covid19 and those who are suffering with it, for those on the front line's and those in the military who are fighting for our freedom.

- \* CALLING OF THE ROLL – all present via telephone conference call

Mayor Slavicek  
Councilman Dzingleski  
Councilwoman Carolan-Genthe  
Councilman Duffy  
Councilman Karczewski  
Councilman Perez  
Councilman Reid  
Borough Administrator Matthew Crane  
Borough Attorney Joseph Youssouf (was briefly on the phone)  
Public Works Supervisor Paul Reed

Kevin Palmer, Deputy OEM Coordinator reported to date we have 16 in the Borough who tested positive and two deaths. Middlesex County is going to have a brand-new test. Federal Aid will be available to the end of May.

Mayor Slavicek said the Borough is operational. Public Works is working on a rotating schedule. Phone calls, mail and e-mails are being taken care of daily.

- \* OPEN PUBLIC MEETINGS ACT STATEMENT

Adequate notice of this meeting has been provided as is required under Chapter 231 Public Law 1975 specifying the time, date, location and to the extent known the agenda by posting a copy on the bulletin board in the Municipal Building outside of the meeting room and providing a copy to the Home News Tribune and Sentinel newspapers and by filing a copy in the office of the Municipal Clerk in accordance with the certification which will be entered in the minutes of this meeting.

- \*PUBLIC PORTION

During the Public Portion of any Council Meeting members of the Public may only speak on topics of concern to the residents of the Borough. Each individual will be given five minutes to speak as per the Rules to Govern adopted January 2, 2020. During the Public Portion of any meeting, the members of the Public as well as the Governing Body shall be courteous and respectful to one another. No comments and/or behavior that are considered disrespectful, ill-willed or with the intent to harass will be tolerated. If such behavior occurs, then that individual member of the Public will be asked to sit down and his or her turn to speak will be over, even if the five minutes is not.

There was no one from the Public who wished to speak.

\* CONSENT AGENDA - RESOLUTION # 80

Report of Municipal Clerk, Tax Collector

Resolutions:

# 2020 – 76 Temporary Emergency Appropriation # 3

77 Authorizes Tax Collector to conduct an electronic tax sale on delinquent property taxes

78 Estimated water bills

79 Payment of bills

MOTION – Councilman Dzingleski

SECOND – Councilman Reid

ROLL CALL: 6 – 0

\* ACCEPTANCE OF MINUTES: April 1, 2020

MOTION – Councilwoman Carolan-Genthe

SECOND – Councilman Duffy

ROLL CALL: 6 - 0

\* REPORTS of Mayor, Committees, Borough Attorney, Borough Administrator

Councilman Dzingleski said the tour of the town with the Easter Bunny was a success.

He thanked all those who are on the front line.

Councilman Karczewski said hats off to Public Works, the town looks great. Hats off to Jack and Kevin who are doing a great job and also to our first responders.

Councilman Perez said he had nothing new at this time, but a Budget Meeting will be held.

Borough Administrator Matt Crane said Paul ordered a dumpster since Spotswood is not picking up bulk items; most likely we will be reimbursed for it. Councilman Karczewski asked if Paul rescheduled the street sweeping and he cancelled it and it will be rescheduled.

Councilman Perez asked who would reimburse. Kevin Palmer said FEMA would, it could be 75 – 25, 90 – 10, or a 100%.

Councilwoman Carolan-Genthe said a grant was obtained for free and reduced lunches. Forms must be submitted, and it would be for 5 days of bag lunches. Fifth graders will be holding a photo contest challenge. It is Autism Awareness and different activities are planned. Christie Munoz started a Go Fund Me Page as she is making masks and head covers and is also looking for volunteers.

Councilman Reid thanked all first responders. If Paul Reed has catching up to do and if he needs help to let him know. Kevin and Jack are doing a great job. Everything in the Fire House is sanitized. The Bunny Hop tour was great, and it was good to see so many smiling faces. We have Red to the Rescue for those residents in need. He rides around town to check on our residents. We are a tight knit community – small town with a big heart. He thanked Sandy and her granddaughters for their help.

\* ADJOURNMENT

There being no further business a MOTION was made by Councilman Dzingleski and SECONDED by Councilwoman Carolan-Genthe to adjourn the meeting at 7:25 P.M.

Sandra Bohinski, RMC  
Municipal Clerk

REPORT OF MUNICIPAL CLERK			March,	2020 Sandra Bohinski
	Copies	Marr Lic	Plng Bd	Recycling Marr Cer
Fields	\$65.00	<u>\$65.00</u>		
	<b>TOTAL</b>	\$65.00		

Dog and Cat License      \$169.00

BOROUGH OF HELMETTA

REPORT OF THE TAX COLLECTOR

MONTH OF: MARCH 2020

DATED: 4/7/2020

TAXES 2019 784.44  
TAXES 2020 33,245.30  
TAXES 2021

DISBURSEMENTS  
INTEREST 302.75

COSTS FOR TAX SALE  
LIEN REDEMPTION + INT 3,448.75  
RECORDING FEES 65.00  
DUPLICATE CERT  
DUPLICATE BILL  
TAX SALE PREMIUMS

TOTAL 37,846.24

TAX COLLECTORS TRUST

PRIOR BALANCE

DEPOSITS  
INT

19,967.69 2/29/2020  
\$3,513.75  
\$34.04  
23,515.48

DISBURSEMENTS

LIEN REDEMPTIONS

0.00 CK TO W&S  
23,515.48 Statement Bal  
3/31/2020  
23,515.48  
23,515.48  
23,515.48

*Tina McDermott*  
TINA MCDERMOTT  
TAX COLLECTOR

ADJUSTMENTS

CLOSING BALANCES

	DEBIT	CREDIT	NET
2019	44,562.52	(49,639.46)	(5,076.94)
2020	1,424,595.60	(111.16)	1,424,484.44

0.00

Ledger Bal

[illegible]

[illegible]

April 7, 2020  
01:44 PM

BOROUGH OF HELMETTA  
Cash Receipts Totals from 03/01/20 to 03/31/20

Page No: 1

Range: Block: First to Last      Range of Util Accounts: First to Last  
Lot:  
Qual:  
Range of Codes: First to Last      Range of Years: First to 2021      Range of Periods: 1 to 12  
Range of Batch Ids: First to Last      Range of Dates: 03/01/20 to 03/31/20  
Range of Sections: First to Last      Name to Print: Bill To  
Range of Spec Tax Codes: First to Last      Print Ref Num: N      Print Utility w/Block/Lot/Qual: N  
Payment Type Includes:      Tax: Y      Sp Charges: Y      Lien: Y      Sp Assmnt: Y      Water: N      Sewer: N  
Voucher Agency: N      Animal: N      Misc: Y  
Payment Method Includes:      Cash: Y      Check: Y      Credit: Y      Voucher: N  
Range of Installment Due Dates: First to Last  
Print Miscellaneous w/Block/Lot/Qual: N      Print Only Miscellaneous w/Block/Lot/Qual: N

Code Description	Count	Arrears/Other	Principal			Interest	Total
			2019	2020	2021		
001 Property Taxes	39	0.00	784.44	33,245.30	0.00	302.75	34,332.49
Tax Payments	39	0.00	784.44	33,245.30	0.00	302.75	34,332.49
LLR Lien Redemption	26	2,953.55	0.00	0.00	0.00	495.20	3,448.75
REC Recording Fees	1	65.00	0.00	0.00	0.00	0.00	65.00
Lien Payments	27	3,018.55	0.00	0.00	0.00	495.20	3,513.75
Payments Total:	66	3,018.55	784.44	33,245.30	0.00	797.95	37,846.24
Cash O/S Total:	0	0.00	0.00	0.00	0.00	0.00	0.00
NSF Reversals Total:	0	0.00	0.00	0.00	0.00	0.00	0.00
Total:	66	3,018.55	784.44	33,245.30	0.00	797.95	37,846.24

Total Cash: 1,000.00

Total Check: 36,846.24

Total Credit: 0.00

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BOROUGH OF HELMETTA  
Totals Only Tax Account Status Report

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Range: Block: First to Last      Property Class Range: First to Last      Include Zero Balances: Y  
Lot:      Bill Year Range: 2020 to 2020      Include Prior Yr/Prd In Balance: Y  
Qual:      Bill Period Range: 1 to 4      Direct Withdraw Accounts Only: N  
As Of Date: 03/31/20      Assessed Value/SPTX Code Year: 2020

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Original Billed	1,429,965.73	1,429,960.52	0.00	0.00	2,859,926.25
Added/Omitted	1,188.51	1,188.49	0.00	0.00	2,377.00
Other Billing	750.00	0.00	500.00	0.00	1,250.00
Balance Adjustments (Prin)	0.00	0.00	0.00	0.00	0.00
Payments (Prin)	1,400,828.87	38,128.80	111.14	0.00	1,439,068.81
Payments (Pnlt)	0.00	0.00	0.00	0.00	0.00
NSF (Prin)	0.00	0.00	0.00	0.00	0.00
NSF (Pnlt)	0.00	0.00	0.00	0.00	0.00
Tax Balance (Prin + Pnlt)	31,075.37	1,393,020.21	388.86	0.00	1,424,484.44
Misc.Charge Adjustments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge Payments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge NSF (Prin)	0.00	0.00	0.00	0.00	0.00
Total Balance (Prin + Pnlt)	31,075.37	1,393,020.21	388.86	0.00	1,424,484.44
Payments (Intr)	564.61	0.00	0.00	0.00	564.61
NSF (Intr)	0.00	0.00	0.00	0.00	0.00
Balance Adjustments (Intr)	0.00	0.00	0.00	0.00	0.00

Prior Yr/Prd Balance: 5,076.94-  
Current Balance: 1,424,484.44  
Total Balance: 1,419,407.50

2020 DEDUCTIONS

Number of Accts:	1021	Senior Citizen	4
Land Value:	83,883,684	Disabled Person	5
Improvement Value:	139,195,146	Surviving Spouse	0
Limited Exemptions:	0	Veteran	42
Net Taxable Value:	223,039,058	Widow of Veteran	3

NOTE: Zero balance accounts ARE included on the total pages.



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BOROUGH OF HELMETTA  
Tax Account Status Audit Totals

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TAX YEAR 2020/1 - 2020/4

TAX LEVY

Original (Original Billed + Deduction Amounts)	2,873,426.25	
Added	2,377.00	
Omitted	0.00	
Omitted/Added	0.00	
Rollback	0.00	
Prelim Adjustments		
089 Billing Adjustment	<u>0.00</u>	
TOTAL LEVY		2,875,803.25

2020 DEDUCTIONS

Senior Citizen	( 4 ) x 250.00	1,000.00	
Disabled Person	( 5 ) x 250.00	1,250.00	
Surviving Spouse	( 0 ) x 250.00	0.00	
Veteran	( 42 ) x 250.00	10,500.00	
Widow of Veteran	( 3 ) x 250.00	<u>750.00</u>	
TOTAL DEDUCTION AMOUNTS 2020/1 - 2020/4			( <u>13,500.00</u> )

TOTAL LEVY TO BE COLLECTED

2,862,303.25

COLLECTIONS

Prepaid from Prior Year (before 01/01/20)

001 Property Taxes	<u>58,978.33</u>	
Total from Prior Year		58,978.33

Current Year (01/01/20 - 12/31/20)

001 Property Taxes	<u>1,380,090.48</u>	
Total Current Year		1,380,090.48

Subsequent Year (after 12/31/20)

Total Subsequent Year	<u>0.00</u>	
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TOTAL COLLECTIONS

1,439,068.81

NSF REVERSALS

TOTAL NSF REVERSALS

0.00

TOTAL COLLECTIONS less NSF REVERSALS

( 1,439,068.81 )

COLLECTOR ADJUSTMENTS

	Debit	Credit	Net	Allow/Disallow
051 Src Allowed	0.00	0.00	0.00	0
052 Src Disallowed	0.00	0.00	0.00	0
053 Vet Allowed	0.00	0.00	0.00	0
054 Vet Disallowed	1,000.00	0.00	1,000.00	3
055 Dis Allowed	0.00	0.00	0.00	0
056 Dis Disallowed	250.00	0.00	250.00	1
057 Ssp Allowed	0.00	0.00	0.00	0
058 Ssp Disallowed	0.00	0.00	0.00	0
059 Wid Allowed	0.00	0.00	0.00	0
060 Wid Disallowed	0.00	0.00	0.00	0
061 Lien - Transfer Exst	0.00	0.00	0.00	
062 Foreclosure	0.00	0.00	0.00	
063 Transfer Overpayment	0.00	0.00	0.00	
064 Refund Overpayment	0.00	0.00	0.00	
069 Cancelled - Resolutn	0.00	0.00	0.00	
070 County Board Judgmt	0.00	0.00	0.00	
071 Miscellaneous	0.00	0.00	0.00	

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BOROUGH OF HELMETTA  
Tax Account Status Audit Totals

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072 State Tax Appeal	0.00	0.00	0.00	
073 Lien - Establish New	0.00	0.00	0.00	
074 Lien - Transfer O.B.	0.00	0.00	0.00	
075 Arrears - Transfer	0.00	0.00	0.00	
076 6% Penalty	0.00	0.00	0.00	
077 Lien Estab New Pnlty	0.00	0.00	0.00	
078 Lien Trnf Exst Pnlty	0.00	0.00	0.00	
079 Arrears Trnsfr Pnlty	0.00	0.00	0.00	
080 Credit Interest	0.00	0.00	0.00	
081 POST WRONG PROP	0.00	0.00	0.00	
082 TRANSFER PAYMENT	0.00	0.00	0.00	
083 Charge Interest	0.00	0.00	0.00	
084 Disabled Vet Exempt	0.00	0.00	0.00	
085 Transf to Water/Sewr	0.00	0.00	0.00	
086 NSF CHECK	0.00	0.00	0.00	
087 Transfer Balance	0.00	0.00	0.00	
088 LIENHOLDER PAYMENT	0.00	0.00	0.00	
090 SPECIAL CHARGE	0.00	0.00	0.00	
091 LIEN - SP CHRG MISC	0.00	0.00	0.00	
152 Senior Chargeback	0.00	0.00	0.00	0
156 Disabled Chargeback	0.00	0.00	0.00	0
158 SSP Chargeback	0.00	0.00	0.00	0
HB HOMESTEAD BENEFIT	0.00	0.00	0.00	
HR HOMESTEAD REBATE	0.00	0.00	0.00	
MIS MISC	0.00	0.00	0.00	
RVR RVRSL ADJ	0.00	0.00	0.00	
	<u>1,250.00</u>	<u>0.00</u>	<u>1,250.00</u>	<u>4</u>

TOTAL ADJUSTMENTS 1,250.00

BALANCE 2020/1 - 2020/4

Credit Balances

111.16-

Debit Balances

1,424,595.60

TOTAL BALANCE 2020/1 - 2020/4

1,424,484.44

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Tax Account Status Audit Totals

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COLLECTOR INTEREST ADJUSTMENTS	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
	0.00	0.00	0.00
TOTAL INTEREST ADJUSTMENTS			<u>0.00</u>

**2019**  
**DELINQUENT TAXES**

**TOTAL**

2019

## Cash Recpts

**adj**

DECEMBER	57,464.67		57,464.67
JANUARY	57,464.67	(8,314.45)	49,150.22
FEBRUARY	49,150.22	(3,803.26)	45,346.96
MARCH	45,346.96	(784.44)	44,562.52
APRIL			
MAY			
JUNE			
JULY			
AUGUST			
SEPTEMBER			
OCTOBER			
NOVEMBER			
BALANCE			\$ 44,562.52

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BOROUGH OF HELMETTA  
Totals Only Tax Account Delinquent Report

Page No: 1

Range: Block: First to Last Property Class Range: First to Last Print Balances Greater Than: 0.00  
Lot: Bill Year Range: 2019 to 2019 Include Prior Yr/Prd In Balance: N  
Qual: Bill Period Range: 1 to 4 Include Interest Through: 03/31/20  
As Of Date: 03/31/20 Assessed Value/SPTX Code Year: 2019 Include Tax Sp Charges: N  
Include Utility Due As Of 03/31/20: N Include Other Special Charges: N

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Original Billed	23,500.23	23,500.15	24,116.78	24,116.73	95,233.89
Added/Omitted	0.00	0.00	0.00	0.00	0.00
Other Billing	0.00	183.30-	0.00	444.35	261.05
Balance Adjustments (Prin)	0.00	0.00	195.91	175.91-	20.00
Payments (Prin)	16,974.40	15,712.19	11,613.88	6,651.95	50,952.42
Payments (Pnlt)	0.00	0.00	0.00	0.00	0.00
NSF (Prin)	0.00	0.00	0.00	0.00	0.00
NSF (Pnlt)	0.00	0.00	0.00	0.00	0.00
Tax Balance (Prin + Pnlt)	6,525.83	7,604.66	12,698.81	17,733.22	44,562.52
Misc.Charge Adjustments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge Payments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge NSF (Prin)	0.00	0.00	0.00	0.00	0.00
Total Balance (Prin + Pnlt)	6,525.83	7,604.66	12,698.81	17,733.22	44,562.52
Payments (Intr)	1,475.14	1,043.62	642.16	356.21	3,517.13
NSF (Intr)	0.00	0.00	0.00	0.00	0.00
Balance Adjustments (Intr)	0.00	0.00	0.00	0.00	0.00

Prior Yr/Prd Balance: 0.00  
Current Balance: 44,562.52  
Total Per Diem Interest: 3,441.72  
Total Balance: 48,004.24

2019 DEDUCTIONS

Number of Accts:	17	Senior Citizen	0
Land Value:	1,442,500	Disabled Person	0
Improvement Value:	1,640,500	Surviving Spouse	0
Limited Exemptions:	0	Veteran	0
Net Taxable Value:	3,083,000	Widow of Veteran	0

NOTE: Balance includes Bill Year/Period Range Only.

NOTE: Per Diem Interest is included for Bill Year/Period Range Only.

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Totals Only Tax Account Status Report

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Range: Block: First to Last Property Class Range: First to Last Include Zero Balances: Y  
Lot: Bill Year Range: 2019 to 2019 Include Prior Yr/Prd In Balance: Y  
Qual: Bill Period Range: 1 to 4 Direct Withdraw Accounts Only: N  
As Of Date: 03/31/20 Assessed Value/SPTX Code Year: 2019

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Original Billed	1,407,166.39	1,407,161.12	1,449,739.64	1,449,733.73	5,713,800.88
Added/Omitted	3,023.87	3,023.83	0.00	2,251.60	8,299.30
Other Billing	500.00	46,338.43-	1,000.00	43,996.63-	88,835.06-
Balance Adjustments (Prin)	2,297.51-	1,101.94	4,116.23	52,154.50-	49,233.84-
Payments (Prin)	1,401,866.92	1,357,343.80	1,442,157.06	1,387,740.44	5,589,108.22
Payments (Pnlt)	0.00	0.00	0.00	0.00	0.00
NSF (Prin)	0.00	0.00	0.00	0.00	0.00
NSF (Pnlt)	0.00	0.00	0.00	0.00	0.00
Tax Balance (Prin + Pnlt)	6,525.83	7,604.66	12,698.81	31,906.24-	5,076.94-
Misc.Charge Adjustments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge Payments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge NSF (Prin)	0.00	0.00	0.00	0.00	0.00
Total Balance (Prin + Pnlt)	6,525.83	7,604.66	12,698.81	31,906.24-	5,076.94-
Payments (Intr)	3,008.46	2,377.75	1,654.58	1,141.15	8,181.94
NSF (Intr)	0.00	0.00	0.00	0.00	0.00
Balance Adjustments (Intr)	0.00	0.00	0.00	0.00	0.00

Prior Yr/Prd Balance: 0.00  
Current Balance: 5,076.94-  
Total Balance: 5,076.94-

2019 DEDUCTIONS

Number of Accts:	1021	Senior Citizen	4
Land Value:	83,884,044	Disabled Person	5
Improvement Value:	139,130,816	Surviving Spouse	0
Limited Exemptions:	0	Veteran	42
Net Taxable Value:	222,974,378	Widow of Veteran	3

NOTE: Zero balance accounts ARE included on the total pages.

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BOROUGH OF HELMETTA  
Tax Account Status Audit Totals

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TAX YEAR 2019/1 - 2019/4

TAX LEVY

original (Original Billed + Deduction Amounts)	5,727,300.88	
Added	8,299.30	
Omitted	0.00	
Omitted/Added	0.00	
Rollback	0.00	
Prelim Adjustments		
089 Billing Adjustment	<u>0.00</u>	
TOTAL LEVY		5,735,600.18

2019 DEDUCTIONS

Senior Citizen	( 4 ) x 250.00	1,000.00	
Disabled Person	( 5 ) x 250.00	1,250.00	
Surviving Spouse	( 0 ) x 250.00	0.00	
Veteran	( 42 ) x 250.00	10,500.00	
Widow of Veteran	( 3 ) x 250.00	<u>750.00</u>	
TOTAL DEDUCTION AMOUNTS 2019/1 - 2019/4			( <u>13,500.00</u> )
			5,722,100.18

TOTAL LEVY TO BE COLLECTED

COLLECTIONS

Prepaid from Prior Year (before 01/01/19)		
001 Property Taxes	<u>42,495.40</u>	
Total from Prior Year		42,495.40

Current Year (01/01/19 - 12/31/19)		
001 Property Taxes	5,520,338.36	
006 LIENHOLDER TAXES	10,098.64	
011 Omitted/Added Taxes	<u>3,273.67</u>	
Total Current Year		5,533,710.67

Subsequent Year (after 12/31/19)		
001 Property Taxes	<u>12,902.15</u>	
Total Subsequent Year		<u>12,902.15</u>
TOTAL COLLECTIONS		5,589,108.22

NSF REVERSALS

TOTAL NSF REVERSALS	<u>0.00</u>
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TOTAL COLLECTIONS less NSF REVERSALS ( 5,589,108.22 )

COLLECTOR ADJUSTMENTS	Debit	Credit	Net	Allow/Disallow
051 Src Allowed	0.00	0.00	0.00	0
052 Src Disallowed	500.00	250.00-	250.00	2
053 Vet Allowed	0.00	250.00-	250.00-	1
054 Vet Disallowed	1,000.00	250.00-	750.00	4
055 Dis Allowed	0.00	0.00	0.00	0
056 Dis Disallowed	750.00	0.00	750.00	3
057 Ssp Allowed	0.00	0.00	0.00	0
058 Ssp Disallowed	0.00	0.00	0.00	0
059 wid Allowed	0.00	0.00	0.00	0
060 wid Disallowed	250.00	0.00	250.00	1
061 Lien - Transfer Exst	0.00	2,483.56-	2,483.56-	
062 Forclosure	0.00	0.00	0.00	
063 Transfer Overpayment	145,598.30	192,618.58-	47,020.28-	
064 Refund Overpayment	0.00	0.00	0.00	

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BOROUGH OF HELMETTA  
Tax Account Status Audit Totals

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069	Cancelled - Resolutn	0.00	0.00	0.00	
070	County Board Judgmt	0.00	0.00	0.00	
071	Miscellaneous	0.00	0.00	0.00	
072	State Tax Appeal	0.00	0.00	0.00	
073	Lien - Establish New	0.00	0.00	0.00	
074	Lien - Transfer O.B.	0.00	0.00	0.00	
075	Arrears - Transfer	0.00	0.00	0.00	
076	6% Penalty	627.65	0.00	627.65	
077	Lien Estab New Pnlty	0.00	0.00	0.00	
078	Lien Trnf Exst Pnlty	0.00	0.00	0.00	
079	Arrears Trnsfr Pnlty	0.00	0.00	0.00	
080	Credit Interest	0.00	0.00	0.00	
081	POST WRONG PROP	0.00	0.00	0.00	
082	TRANSFER PAYMENT	0.00	0.00	0.00	
083	Charge Interest	0.00	0.00	0.00	
084	Disabled Vet Exempt	0.00	0.00	0.00	
085	Transf to Water/Sewr	0.00	0.00	0.00	
086	NSF CHECK	20.00	0.00	20.00	
087	Transfer Balance	0.00	0.00	0.00	
088	LIENHOLDER PAYMENT	0.00	0.00	0.00	
090	SPECIAL CHARGE	0.00	0.00	0.00	
091	LIEN - SP CHRGR MISC	0.00	0.00	0.00	
152	Senior Chargeback	0.00	0.00	0.00	0
156	Disabled Chargeback	0.00	0.00	0.00	0
158	SSP Chargeback	0.00	0.00	0.00	0
HB	HOMESTEAD BENEFIT	0.00	44,624.28-	44,624.28-	
HR	HOMESTEAD REBATE	0.00	46,338.43-	46,338.43-	
MIS	MISC	0.00	0.00	0.00	
RVR	RVRSL ADJ	0.00	0.00	0.00	
		<u>148,745.95</u>	<u>286,814.85-</u>	<u>138,068.90-</u>	<u>11</u>
TOTAL ADJUSTMENTS				<u>138,068.90-</u>	
BALANCE 2019/1 - 2019/4					
	Credit Balances			49,639.46-	
	Debit Balances			<u>44,562.52</u>	
	TOTAL BALANCE 2019/1 - 2019/4			<u>5,076.94-</u>	



April 7, 2020  
01:37 PM

BOROUGH OF HELMETTA  
Tax Account Status Audit Totals

Page No: 4

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COLLECTOR INTEREST ADJUSTMENTS	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
	0.00	0.00	0.00
TOTAL INTEREST ADJUSTMENTS			<u>0.00</u>



591-595 Avenue C  
Bayonne, NJ 07002

Address Service Requested

Find us on Facebook 1-800-680-6872  
www.bcb.bank

PAGE: 1 of 3  
PRIMARY: XXXXXXXXXXXXX3028  
DATE: 03/31/2020

19599 0.6400

TR 00000

Borough Of Helmetta  
Helmetta Tax Collection Trust Fund  
51 Main Street  
Helmetta, NJ 08828-1127



## LOCAL GOVERNMENT TIERED

ACCOUNT: XXXXXXXXXXXXX3028

BOROUGH OF HELMETTA  
HELMETTA TAX COLLECTION TRUST FUND

### ACCOUNT SUMMARY

LOCAL GOVERNMENT TIERED		IMAGES	0
ACCOUNT NUMBER	XXXXXXXXXXXX3028	STATEMENT DATES	3/02/20 THRU 3/31/20
PREVIOUS BALANCE	19,967.69	DAYS IN THIS STATEMENT PERIOD	30
1 DEPOSITS/CREDITS	3,513.75	AVERAGE LEDGER	23,130.06
CHECKS/DEBITS	0.00	AVERAGE COLLECTED	23,130.06
SERVICE CHARGE	0.00	INTEREST EARNED	32.79
INTEREST PAID	34.04	ANNUAL PERCENTAGE YIELD EARNED	1.74 %
CURRENT BALANCE	23,515.48	2020 INTEREST PAID	169.61



### Privacy Notice Statement

BCB Community Bank's Privacy Notice is available on the bank's website at [www.bcb.bank](http://www.bcb.bank) under the Privacy Notice tab on the bottom of the webpage. Please note that there have been no changes to the bank's practices regarding privacy. If you would like a paper copy of the bank's Privacy Notice, please call 1-800-680-6872.



LOCAL GOVERNMENT TIERED

ACCOUNT: XXXXXXXXXXXX3028

TRANSACTIONS

DATE	DESCRIPTION	DEBITS	CREDITS
03/05	RDC DEPOSIT		3,513.75
03/31	INTEREST DEPOSIT		34.04

INTEREST RATE

DATE	RATE
03/01	2.250000%
03/02	1.700000%

# **BOROUGH OF HELMETTA**

## **RESOLUTION #2020 -76**

### **TEMPORARY EMERGENCY APPROPRIATION #3**

**WHEREAS**, an emergency condition has arisen in the 2020 Operating Budgets with respect to additional cost prior to the adoption of the budget, N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation; and

**WHEREAS**, the total Emergency Temporary Resolutions adopted in the year 2020 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951 as amended) including this resolution totals \$269,270.00 (two hundred sixty-nine thousand two hundred and seventy dollars), and;

**NOW THEREFORE BE IT RESOLVED**, , that in accordance with N.J.S.A. 40A:4-20:

1. An Emergency Temporary Appropriation be and the same is hereby made for:

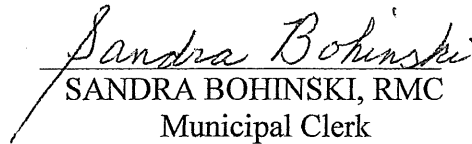
<b>Current Fund</b>		
<b>Municipal Clerk</b>		
0-01-20-120-010	Salaries & Wages	10,000.00
<b>Administrator</b>		
0-01-20-701-010	Salaries & Wages	5,000.00
<b>Finance</b>		
0-01-20-705-010	Salaries & Wages	2,800.00
<b>Revenue Admin Tax Collector</b>		
0-01-20-708-010	Salaries & Wages	2,000.00
<b>Tax Assessor</b>		
0-01-20-710-020	Other Expenses	3,000.00
<b>Legal Services</b>		
0-01-20-712-020	Other Expenses	10,000.00
<b>Planning Board</b>		
0-01-21-720-010	Salaries & Wages	1,500.00
<b>Uniform Construction Code</b>		
0-01-22-725-010	Salaries & Wages	1,100.00
<b>Fire Prevention Bureau</b>		
0-01-25-752-010	Salaries & Wages	2,000.00
0-01-25-752-020	Other Expenses	500.00
<b>Municipal Prosecutor</b>		
0-01-25-757-020	Other Expenses	1,000.00
<b>Street &amp; Roads</b>		
0-01-26-765-010	Salaries & Wages	25,000.00
0-01-26-765-020	Other Expenses	5,000.00
<b>Building &amp; Grounds</b>		
0-01-26-772-020	Other Expenses	10,000.00

<b>Parks</b>		
0-01-28-796-020	Other Expenses	3,000.00
<b>Street Lighting</b>		
0-01-31-826-020	Other Expenses	5,000.00
<b>Landfill/Disposal Solid Waste</b>		
0-01-32-837-020	Other Expenses	10,000.00
<b>Municipal Court</b>		
0-01-42-855-010	Salaries & Wages	5,000.00
<b>Payment of Notes</b>		
0-01-45-871-020		50,000.00
<b>Notes of Interest</b>		
0-01-45-873-020		32,370.00
<b>Interlocal &amp; Shared Services</b>		
<b>Middlesex CO Board of Health</b>		
0-01-43-785-020		5,000.00
<b>Middlesex CO Recycling Program</b>		
0-01-43-786-020		10,000.00
<b>Total Current Fund</b>		199,270.00
<b>Water Operating Fund</b>		
0-05-55-500-010	Salaries & Wages	10,000.00
0-05-55-500-021	Other Expenses	25,000.00
<b>Total Water Fund</b>		35,000.00
<b>Sewer Operating Fund</b>		
0-07-55-500-010	Salaries & Wages	10,000.00
0-07-55-500-021	Other Expenses	25,000.00
<b>Total Sewer Fund</b>		35,000.00
<b>Grand Total</b>		269,270.00

	Motion	Second	Aye	Nay	Abstain	Absent
Dzingleski	✓		✓			
Carolan-Genthe			✓			
Duffy			✓			
Karczewski			✓			
Perez			✓			
Reid		✓	✓			

### CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on April 15, 2020.

  
 SANDRA BOHINSKI, RMC  
 Municipal Clerk

RESOLUTION  
#2020 - 77

AUTHORIZES THE TAX COLLECTOR TO CONDUCT  
AN ELECTRONIC TAX SALE ON DELINQUENT PROPERTY TAXES.

**WHEREAS**, N.J.S.A.54:5-19.1 et seq. permits municipalities to conduct electronic tax sales pursuant to rules and regulations promulgated by the Director of the Division of Local Government Services, and,

**WHEREAS**, the rule thus promulgated requires a municipality to authorize said electronic tax sale by resolution of the governing body, and,

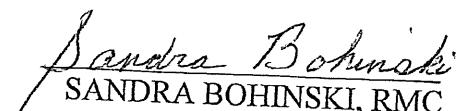
**WHEREAS**, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more effective tax sale process.

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough Council of the Borough of Helmetta does hereby authorize and direct the Tax Collector to conduct an electronic tax sale.

	Motion	Second	Aye	Nay	Abstain	Absent
Dzingleski	✓		✓			
Carolan-Genthe			✓			
Duffy			✓			
Karczewski			✓			
Perez			✓			
Reid		✓	✓			

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on April 15, 2020.

  
SANDRA BOHINSKI, RMC  
Municipal Clerk

# RESOLUTION

2020 – 78

## ESTIMATED WATER BILLS

BE IT RESOLVED, because of the Governor's stay-at-home order, which is meant to protect people from the coronavirus, this quarter water bills will be estimated. The estimated bills will be based on the last quarters usage. Any incorrect readings found will be corrected on the next quarters water bill.

	Motion	Second	Aye	Nay	Abstain	Absent
Dzingleski	✓		✓			
Carolán-Genthe			✓			
Duffy			✓			
Karczewski			✓			
Perez			✓			
Reid		✓	✓			

### CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on April 15, 2020.

*Sandra Bohinski*  
 SANDRA BOHINSKI, RMC  
 Municipal Clerk



RESOLUTION  
#2020 – 79

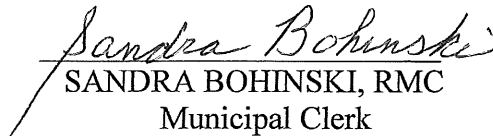
PAYMENT OF BILLS

All bills shown on the bill list shall be payed.

	Motion	Second	Aye	Nay	Abstain	Absent
Dzingleski	✓		✓			
Carolan-Genthe			✓			
Duffy			✓			
Karczewski			✓			
Perez			✓			
Reid		✓	✓			

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on April 15, 2020.

  
SANDRA BOHINSKI, RMC  
Municipal Clerk

April 13, 2020  
12:34 PM

BOROUGH OF HELMETTA  
Bill List By P.O. Number

Page No: 1

P.O. Type: All												
Range: First to Last												
Format: Detail without Line Item Notes												
Open: N Void: N Rcvd: Y Held: Y Aprv: N Bid: Y State: Y Other: Y Exempt: Y												
PO #	PO Date	Vendor	Contract	PO Type	Acct	Charge Account	Amount	Charge Account	Stat/Chk	First Rcvd	Chk/Void	Invoice
Item Description				Description					Date	Date	Date	
19-01481 12/26/19 AIR01		AIR GAS TECHNOLOGIES INC.										
1 BAUER LEGACY VERTICON		17,239.00	9-01-25-749-020	B FIRE DEPARTMENT OE					R	12/26/19	04/13/20	
2 FREIGHT/INSTALLATION/TRAINING		1,470.00	9-01-25-749-020	B FIRE DEPARTMENT OE					R	12/26/19	04/13/20	
		18,709.00										
20-00186 03/27/20 PRE03		PRECISION ANALYTICAL SVCS, INC										
1 FEBRUARY SAMPLE ANALYSIS		807.00	0-05-55-500-021	B WATER OPERATING OE					R	03/27/20	04/13/20	
20-00192 04/03/20 ONE02		ONE CALL CONCEPTS, INC.										
1 REGULAR LOCATES-MARCH		20.40	0-01-26-765-020	B STREETS & ROADS OE					R	04/03/20	04/13/20	
20-00194 04/07/20 MID17		MIDDLESEX COUNTY TREASURER										
1 FUEL USAGE MARCH/SURCHARGE		188.18	0-01-31-833-020	B GASOLINE					R	04/07/20	04/13/20	
20-00196 04/08/20 STA17		STAR2STAR COMMUNICATIONS										
1 TELEPHONE-APRIL (FD)		225.52	0-01-31-827-020	B TELEPHONE COSTS					R	04/08/20	04/13/20	
2 TELEPHONE-APRIL (MUNICIPAL)		350.81	0-01-31-827-020	B TELEPHONE COSTS					R	04/08/20	04/13/20	
		576.33										
20-00197 04/13/20 MC001		Middlesex Cty Utilities Auth										
1 DUMPING CHARGES- MARCH		4,479.64	0-01-32-837-020	B LANDFILL/DISPOSAL SOLID WASTE					R	04/13/20	04/13/20	
20-00198 04/13/20 MUN08		MUNICIPAL CAPITAL FINANCE										
1 SAVIN PYMT #57		338.54	0-01-31-832-020	B COPYING					R	04/13/20	04/13/20	
20-00199 04/13/20 ACT01		ACTION DATA SVC, INC										
1 PAYROLL INVOICE# 68119		51.22	0-01-20-705-021	B FINANCE OE					R	04/13/20	04/13/20	
2 PAYROLL INVOICE# 68119		17.07	0-05-55-500-021	B WATER OPERATING OE					R	04/13/20	04/13/20	
3 PAYROLL INVOICE# 68119		17.08	0-07-55-500-021	B SEWER OPERATING OE					R	04/13/20	04/13/20	
		85.37										
20-00200 04/13/20 XTE01		XTEL COMMUNICATIONS										
1 FAX LINES		454.89	0-01-31-827-020	B TELEPHONE COSTS					R	04/13/20	04/13/20	

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void
						Acct Type Description	Enc Date	Date	Invoice
20-00201	04/13/20	PSE&G CO							
1	ACCT# 13 014 183 07			1,164.23	0-01-31-829-020	B NATURAL GAS	R	04/13/20	04/13/20
20-00202	04/13/20	GRE	GREATAMERICA FINANCIAL SERVICE						
1	STAR2STAR PHONE SYSTEM			437.21	0-01-31-827-020	B TELEPHONE COSTS	R	04/13/20	04/13/20
20-00203	04/13/20	REM01	REMINGTON & VERNICK ENGINEERS						
1	INVOICE#1206T078-19			859.02	C-04-55-314-001	B 2018-03 ROAD IMPROVE HELMETTA BLVD	R	04/13/20	04/13/20
20-00206	04/13/20	AUTOZ005	AUTOZONE STORES LLC						
1	CAR FRESHNERS (3PK)			3.81	0-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	R	04/13/20	04/13/20
2	MICROFIBER RAGS (100PK)			32.54	0-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	R	04/13/20	04/13/20
3	FLOOR MATS			34.47	0-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	R	04/13/20	04/13/20
4	VINYL CLEANER			7.43	0-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	R	04/13/20	04/13/20
				78.25					
20-00207	04/13/20	CIR01	CIRCLE JANITORIAL SUPPLIES						
1	TOLIET PAPER			98.50	0-01-26-772-020	B BUILDINGS & GROUNDS OE	R	04/13/20	04/13/20
2	PAPER TOWELS			28.50	0-01-26-772-020	B BUILDINGS & GROUNDS OE	R	04/13/20	04/13/20
3	TOLIET PAPER			98.50	0-01-26-772-020	B BUILDINGS & GROUNDS OE	R	04/13/20	04/13/20
4	NITROLE GLOVES 1000CT			299.00	0-01-26-772-020	B BUILDINGS & GROUNDS OE	R	04/13/20	04/13/20
5	HAND SANITIZER (12CT.)			204.00	0-01-26-772-020	B BUILDINGS & GROUNDS OE	R	04/13/20	04/13/20
6	MASKS			87.50	0-01-26-772-020	B BUILDINGS & GROUNDS OE	R	04/13/20	04/13/20
7	DISINFECTANT WIPES (3600CT)			316.00	0-01-26-772-020	B BUILDINGS & GROUNDS OE	R	04/13/20	04/13/20
8	12 DISINFECTANT AEROSOL			143.88	0-01-26-772-020	B BUILDINGS & GROUNDS OE	R	04/13/20	04/13/20
				1,275.88					
20-00208	04/13/20	MON06	MONROE TOWNSHIP UTILITY DEPT.						
1	METER PIT I- ACCT 13081-0			5,853.54	0-07-55-500-023	B MONROE M.U A. CHARGES	R	04/13/20	04/13/20
2	METER PIT II- ACCT 13082-0			1,340.85	0-07-55-500-023	B MONROE M.U A. CHARGES	R	04/13/20	04/13/20
				7,194.39					
20-00209	04/13/20	SAM02	SAMUEL KLEIN & COMPANY						
1	2019 AFS/ADS			2,725.00	0-01-20-705-021	B FINANCE OE	R	04/13/20	04/13/20
2	2019 AFS/ADS			2,275.00	0-05-55-500-021	B WATER OPERATING OE	R	04/13/20	04/13/20
3	2019 AFS/ADS			2,275.00	0-07-55-500-021	B SEWER OPERATING OE	R	04/13/20	04/13/20
				7,275.00					

PO #	PO Date	Vendor	Amount	Charge Account	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
20-00211	04/13/20	MARRO005 MARRIOTT CALLAHAN & BLAIR									
1	15	HIGH STREET-FILE 78.78392	687.50	0-01-20-712-020	B	LEGAL SERVICES OE	R	04/13/20	04/13/20		
Total Purchase Orders:			17	Total P.O. Line Items:	34	Total List Amount:	44,630.83	Total Void Amount:	0.00		

Totals by Year-Fund		Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description								
CURRENT FUND		0-01	12,477.27	0.00	12,477.27	0.00	0.00	12,477.27
WATER OPERATING FUND		0-05	3,099.07	0.00	3,099.07	0.00	0.00	3,099.07
SEWER OPERATING FUND		0-07	9,486.47	0.00	9,486.47	0.00	0.00	9,486.47
Year Total:			25,062.81	0.00	25,062.81	0.00	0.00	25,062.81
CURRENT FUND		9-01	18,709.00	0.00	18,709.00	0.00	0.00	18,709.00
GENERAL CAPITAL FUND		C-04	859.02	0.00	859.02	0.00	0.00	859.02
Total of All Funds:			44,630.83	0.00	44,630.83	0.00	0.00	44,630.83

# Proclamation

*WHEREAS*, Congress designated the third full week in March to be National Poison Prevention Week (NPPW) in 1961 and since then this week has helped to raise national awareness of the dangers of potentially dangerous medicines, household products and chemicals, environmental contaminants, and other substances; and

*WHEREAS*, poison centers across the country will focus the public's attention on the free, lifesaving services provided by poison centers, as well as, educating the public on ways to prevent poisoning exposures; and

*WHEREAS*, the New Jersey Poison Control Center, a division of the Department of Emergency Medicine at Rutgers New Jersey Medical School provides 24/7 expert poisoning treatment advice, drug information, and prevention education at no cost to the public accessing center services through the Poison Help number at 1-800-222-1222, chat [www.njpies.org](http://www.njpies.org), or text 973-339-0712; and

*WHEREAS*, specialized medical professionals (doctors, pharmacists, and nurses) provide accessible, free, and confidential healthcare to all; and

*WHEREAS*, poison center services save healthcare dollars by eliminating thousands of unnecessary emergency department/room visits and decreasing lengths of stays for patients hospitalized for poisoning through telemedicine services/capabilities; and

*WHEREAS*, the poison center is instrumental in the surveillance and management of poisoning exposures across the state, including the use, misuse, and abuse of; medications, legal and illicit drugs, environmental contaminants, bioterrorism agents, and common household products and chemicals; and

*WHEREAS*, the state's poison control center is involved in New Jersey's efforts in homeland defense, counterterrorism, emergency preparedness and response, and biosurveillance; and

*WHEREAS*, unintentional poisoning is the leading cause of unintentional injury death in New Jersey outnumbering deaths by motor vehicles and firearms; and

*WHEREAS*, a poison is defined as anything that can cause harm if taken in the wrong amount, in the wrong way or by the wrong person; and

*WHEREAS*, although most reported poison exposures involve children five (5) years old and younger; most poisoning deaths occur in adults aged 20 to 59; and

*WHEREAS*, overdose deaths from prescription opioids, over-the-counter medications, and illegal drugs remain at epidemic proportions for both New Jersey and the United States; and

*WHEREAS*, lead exposure and carbon monoxide (CO) poisoning remain major public health concerns; and

*WHEREAS*, vaping and e-cigarette devices pose a serious risk of nicotine poisoning, as well as serious potentially deadly vaping associated lung illnesses, also referred to as EVALI; and

*WHEREAS*, poison center experts encourage the public not to guess, wait for symptoms, or waste time looking up medical information online when potential poisoning exposures occur; and

*WHEREAS*, all residents should save the Poison Control Center's number, 1-800-222-1222, in their cell, home, and office phones because a fast response can make all the difference in preventing serious injury and saving lives;

***NOW, THEREFORE, I, Chris Slavicek, Mayor of Helmetta do hereby proclaim the week of March 15-21, 2020 as National Poison Prevention Week in New Jersey and encourage all citizens to pledge their commitment to ensuring the safety of themselves, their families, and their community.***